

**MINUTES OF A MEETING OF THE AUDIT COMMITTEE
HELD AT FOLLATON HOUSE, TOTNES ON 28 SEPTEMBER 2011**

MEMBERS

Members in attendance * Denotes attendance			
*	Cllr I Bramble	*	Cllr J M Hodgson
*	Cllr C G Bruce-Spencer (Vice Chairman)	*	Cllr J T Pennington (Chairman)
*	Cllr B F Cane		

Also in attendance and participating
Cllrs M J Hicks, P W Hitchins, and T R Holway

Officers in attendance
All Agenda Items: Head of Finance and Audit, Internal Audit Manager, Chief Accountant, xxx and Member Support Officer; and Steve Brown plus 3 for Audit Commission

A.13/11 MINUTES

The minutes of the meeting of the Audit Committee held on **14 July 2011** **an amendment re Cllr Hodgson was not in attendance**

A.14/11 DECLARATIONS OF INTEREST

Members were invited to declare any interests in the items of business to be considered during the course of the meeting but none were made.

A.15/11 AUDIT COMMISSION PROGRESS SUMMARY TO 15 SEPTEMBER 2011

Members noted the Progress Summary.

A.16/11 AUDIT COMMISSION ANNUAL GOVERNANCE REVIEW

Members considered the Annual Governance Review which set out the results of Audit Commission's audit of the Financial Accounts. Subject to the clearance of outstanding matters, the Audit Commission would issue an unqualified opinion on the accounts and an unqualified conclusion stating that the authority had adequate arrangements in place to secure economy, efficiency and effectiveness in the use of resources.

A.17/11 PROGRESS AGAINST THE 2011/12 INTERNAL AUDIT PLAN

A.18/11 (or above) re vote to go EXEMPT

- A.19/11 **REVISION OF THE CONTRACT PROCEDURE RULES**
- A.20/11 **ANTI FRAUD, CORRUPTION AND BRIBERY POLICY AND BENEFIT
FRAUD PROSECUTION AND SANCTION POLICY**
- A.21/11 **AUDITED STATEMENT OF ACCOUNTS 2010/11**

(Meeting commenced at 10.00 a.m. and concluded at 11.30 a.m.)

Chairman